

## RULES FOR USING THE KNP PARKING LOT

### I. GENERAL TERMS OF USE

1. This parking lot (hereinafter – the Parking Lot) is a private property. Only vehicles (hereinafter – the Vehicles) that are registered in accordance with the procedures specified in applicable laws and regulations and with appropriately installed state registration number plates are permitted to be parked in the Parking lot. Control of the compliance with the General terms of use of the Parking Lot (hereinafter – the Terms) is performed by SIA Nova Caeli (hereinafter – the Operator), registration no. 40203048853, address: 91 – 3 Dzirnavu Street, Riga, LV-1011, <https://www.novacaeli.eu>.

2. The Terms, based on Sections 1428, 1535 and 1537 of the Civil Law, are an agreement on the use of the Parking Lot, which is concluded between the parties not present. The Agreement on the use of the Parking Lot (hereinafter – the Agreement) is concluded from the moment when the Vehicle enters the Parking Lot, thus expressing the will to be bound by the Agreement.

3. The User shall be entitled to use the Parking Lot for a fee for an independently chosen period of time, by making a prepayment in accordance with the procedure laid down in the Regulations, according to the indicated tariff rate, except for Vehicles with subscriptions (Permits), may use every day between 00:00 and 24:00.

4. For vehicles with permits, the parking use and the fee shall be determined in accordance with agreements that have been concluded between the absent parties.

5. In case the Vehicle User makes a prepayment for the use of the Parking Lot, the Vehicle User is obliged to immediately leave the Parking Lot with the Vehicle after the end of the paid Parking Lot time. If the User does not leave the Parking Lot with the Vehicle, then it is considered that the User repeatedly expresses the wish to use the Parking Lot and enters into a new agreement on the use of the Parking Lot.

6. Stopping and parking of vehicles in the Parking Lot is allowed only in duly marked places, observing the Terms, road traffic procedures specified in laws and regulations, informative signs, horizontal road markings, and without creating difficulties to the use of the Parking Lot for other Users.

7. Compliance with the Terms is monitored by Operator representatives using technical means (photographic or video equipment), and the data recorded by Operator representatives is evidence of factual circumstances.

8. The Operator shall be entitled to impose a fine of EUR 35.00 (thirty-five euros), for which a fine slip shall be issued and placed on the windscreen of the Vehicle if the Parking Space is used in violation of the Regulations. The payment of fine must be made within 14 (fourteen) days of the date of issue of the ticket.—After the fine has been imposed, the Vehicle must be immediately removed from the Parking Space.

9. If the payment invoice or penalty charge notice is not paid within the specified time period for the purpose of fulfilling obligations, the Operator has the right to transfer the debt to a debt collection company in accordance with the law and regulations. The Operator obtains information about the owner of the vehicle in the database (CSDD) and in the Physical Data Register of the Office of Citizenship and Migration Affairs in accordance with the procedures specified in regulatory enactments.

10. In cases of violation of Clause 6 of the Rules or in case of long-term violation (lasting more than 24 hours), the Operator has the right to move the Vehicle or, based on Sections 1735 and 1736 of the Civil Law, to exercise the right of detention. The costs of moving the Vehicle shall be borne by the Vehicle User. The exercise of the vehicle lien is terminated upon payment of the fine imposed.

11. Parking spaces with the traffic sign no. 942 are designed for parking with a disability parking permit. However, these parking spaces are not free of charge, and they must be paid for according to the tariff rate visible on the parking meter.

12. When paying for the Parking Lot using the Mobilly App or by sending a mobile phone text message to 1859, the Vehicle User must comply with the payment service regulations of SIA “Mobilly”.

13. The data processing policy of the Operator is available on the Operator's website <https://www.novacaeli.eu>.

14. The Vehicle User is responsible for the safety of the Vehicle and the property located in the Parking Lot.

## **II. PAYMENT PROCEDURE**

15. The Vehicle User shall be entitled to use the Parking Lot for a fee for an independently chosen period of time, by making a prepayment at the tariff rate set at the Parking Lot. The prepayment is payable immediately after the Vehicle has been parked in the Parking Lot by starting the payment of the Parking Lot usage time via the mobile application of SIA "Mobilly" ("Mobilly app") or by sending a mobile phone text message to 1859.

16. The Vehicle User shall be entitled to use the Parking Lot until the Vehicle User sends a notice of termination of use of the Parking Lot via the Mobilly app or by sending a mobile phone text message to 1859 and has paid for the period of use of the Parking Lot (expiry of the parking right).